

Student AD Password Change

1. Log into Clever as a teacher
2. Select Classes at the top
3. Find your Homeroom\Class button
4. Highlight the student's password you want to change
5. Select "Set New AD Password" (look in the lower right corner of the window)
6. Enter the new password twice and click "Set New Password"
7. Repeat steps 4-6 for any other students you need to change.
8. The passwords must be 4 or more characters, no restrictions as to numbers or letter.
9. If the students are challenged to change the password from your "temporary" student password the student should include a letter, number and special character in the password and it should be at least 8 characters long.